



ST. PATRICK'S SCHOOL

## INFORMATION COMMUNICATION TECHNOLOGY POLICY

### **Rationale**

St. Patrick's School Community believes that the development of skills in "Information Technology" is essential in order for our students to be conversant with new and innovative ways of effective communication and critical and creative thinking. The development of these skills allows our children to become independent learners who can understand a variety of technologies in order to locate and organise information.

### **Who**

All Staff and children at St. Patrick's School have access to the computers and peripheral technology that is owned by the school. Children are entitled to have access on a regular basis, to the computers in their classroom and to the computer laboratory in the library resource area. Passwords are provided for children from year three onwards.

### **What**

St. Patrick's Primary School provides facilities allowing our staff and children to access and use information sources available on a range of electronic communication networks.

At St. Patrick's we have five computers in every classroom and a mini lab of ten computers in the library resource area. We also have five laptops and other single computers in various areas for additional staff use. We also have a digital camera for each level and a digital video camera available for the children and staff to use. There are printers in every classroom plus printers in a variety of areas.

Our children and staff have a right to access and use these information tools but with this right comes responsibility.

Acknowledging the educational value of this vast network, the Catholic Education Office of Victoria has provided a virtual private network for use in all Catholic Schools.

In addition, this network also allows for the introduction of an "Intranet". The "Intranet" is a communication tool that will allow children and staff to access the school's web site from home and save work back to their own files.

All of our computers are connected to CEVN. (Catholic Education Network Victoria) and therefore the Internet.

## **Objectives**

Students at every level will engage in activities which develop:

- Knowledge of a range of technology equipment.
- Skills that enable them to access different forms of information.
- Skills that enhance their ability to apply what has been learned to solve real life problems.
- Interest and excitement for new and different ideas.
- to communicate effectively
- to be able to use strategies to solve problems & work through challenges to completion
- to think critically, creatively & imaginatively
- to know how to use & understand various technologies in order to locate & organise information

## **Strategies**

Information technology skills are best learnt when they are integrated into other KLA areas and used as a “tool for learning”.

There will be times when information technology skills will need to be taught in isolation,